



INSTRUCTION ON THE AWARDING OF SCHOLARSHIPS FOR THE PURPOSE OF SUPPORTING EXTERNAL TEMPORARY MOBILITY DESTINED TO DOCTORAL STUDENTS

The instruction is developed based on the Orders of the Minister of National Education no. 3392/2017, no. 4104/2017 and no. 4366/2017 on the establishment of the general criteria for granting scholarships and other forms of financial support for students and trainees from the public higher education system, full-time education, and on the University Regulation on the awarding of scholarships and other forms of financial support.

At Transilvania University of Braşov (UNITBV), scholarships for university internships are granted in order to support international mobility carried out by Romanian and foreign doctoral students enrolled in full-time education, regardless of the type of financing (from the state budget or tuition-based).

Based on the UNITBV strategy of strengthening international cooperation in the field of scientific research, doctoral study internships aim to stimulate the international mobility of fulltime doctoral students for conducting theoretical and experimental studies in accordance with the topic of the doctoral programme and facilitating integration within international research teams.

The duration of the external mobility is of 1 week minimum and 3 months maximum / doctoral cycle. 1st year doctoral students will carry out the mobility only in the second semester of the academic year, while 3rd year doctoral students (respectively 4th year doctoral students from the field of Medicine) must complete the mobility by September 30th of said academic year.

The competition is launched every academic year and unfolds within the limits of the allocated funds, the submission of candidacy files being carried out continuously. The amounts allocated from the scholarship budget can be supplemented from the university's own income.

The value of the scholarships is established dependent on the distance up to the place of the mobility, as follows:

- 300 lei x no. of days + 1200 lei, for a distance between 100-499 km;
- 300 lei x no. of days + 1700 lei, for a distance between 500-1999 km;
- 300 lei x no. of days + 2200 lei, for a distance between 2000-2999 km;
- 300 lei x no. of days + 2700 lei, for a distance between 3000-3999 km;
- 300 lei x no. of days + 4500 lei, for a distance between 4000-7999 km;
- 300 lei x no. of days + 8000 lei, for a distance of more than 8000 km.

Doctoral students who cumulatively meet the following conditions are **eligible** to apply for the scholarship:

- they are fulltime doctoral students;
- they are in the normal stage period of the doctoral programme, in the 1st-3rd year, respectively 1st – 4th year for doctoral students from the field of Medicine.

In case the number of requests received from doctoral students (who fall into the target group defined by the previously indicated conditions) is greater than the number of scholarships that can be awarded, the doctoral students





who have not benefited from such scholarships will have priority, respectively those who are up-to-date with the activities provided for in the individual doctoral training plan. The amount related to the transport ticket can be released also in advance (on demand), after the validation of the mobility in the Board of Directors.

The analysis of the candidates' files will be carried out by the Management of the Interdisciplinary Doctoral School (SDI), which will submit the results of the proposals, for approval, to the University Scholarship Committee. The evaluation of applications will focus on the relevance of the activities proposed for international mobility in order to achieve the purpose of the scholarship (50%) and the scientific research activity of the candidate in correlation with the topic of the doctoral programme (50%). The University Scholarship Committee nominates the winners of the competition, the results being validated by the Board of Directors. SDI will notify each candidate of the outcome of the competition.

A doctoral student can benefit in one academic year from only one mobility scholarship.

Any **appeals** will be addressed to the Vice-Rectorate for students and the connection with the economic and socio-cultural environment and they will be submitted to the University Registry within 2 working days from the announcement of the winners. The settlement of appeals falls under the jurisdiction of the Board of Directors, and the resolution to the appeal will be sent within maximum 15 calendar days from the expiry of the period for submitting appeals.

The application file (in Romanian or English) for obtaining the scholarship will be submitted to SDI and will consist of:

- application for registering in the competition for obtaining the scholarship;
- curriculum vitae;
- list of publications in connection with the topic of the doctoral programme;
- description of activities proposed within the internship (1 A4 page, maximum);
- proof of acceptance of the mobility by the host institution (the host university may also be a university from the country of origin, in what concerns foreign doctoral students);
- written consent of the doctoral supervisor.

Upon returning from mobility, the doctoral student must present a document from the host institution certifying the completion of the internship (including the duration).

This Instruction was analyzed and approved in the meeting of the UNITBV Board of Directors of April 26, 2023 and replaces the version of February 7, 2023.

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