

REGULATIONS

on granting scholarships and other forms of financial support

Legal basis:

- Law on National Education no. 199/2023;
- Institutional Contract of Transilvania University of Braşov concluded with the Ministry of Education (ME);
- Order of the Minister of Education no. 6.463 of 2 October 2023 regarding the approval of the General Criteria for Granting Scholarships and Other Forms of Financial Support from the State Budget for Students and Trainees in State Higher Education, Full-time Education.

Art. 1 (1) The Romanian State supports education and ensures the implementation of measures to support academic and sports performance, respectively of some measures to facilitate the access to educational services for the candidates from disadvantaged socio-economic backgrounds and to ensure a fair and inclusive climate in Romanian higher education, through scholarships and other forms of material support offered to students and trainees in the state higher education of Romania.

(2) The State awards prizes, scholarships, places in camps and other such incentives to the students with academic performances, as well as with outstanding results in their education and professional training, in cultural, civic, volunteering and sports activities, including in academic sports competitions.

(3) Transilvania University of Braşov provides study grants, scholarships and other forms of support to the students through institutional projects, non-reimbursable funds or from other legally constituted sources, in accordance with the provisions of these regulations and its own methodologies.

Art. 2 The age, sex, religion, race, nationality, citizenship, sexual orientation, political affiliation of the candidate or of his/her family, his/her belonging to legally established organizations or to organizations the activity of which is compliant with the applicable European legislation, the number of years spent in other educational institutions, the studies conducted abroad, the form of financing, as well as the access to scholarships from other sources do not constitute criteria for granting any type of scholarship from the state budget funds.

Art. 3 The students of Transilvania University of Braşov may benefit from scholarship based on a contract concluded with economic operators, non-governmental organizations or natural persons/legal entities, as well as from loans granted by banks, without affecting the student's right to receive another category of scholarship from the state budget. The way of concluding the contracts between students and economic operators, non-governmental organizations or natural persons/legal entities, as well as the conditions for granting the scholarships related to the contracts and study loans granted by banks is settled between the two parties – students and economic operators, non-governmental organizations or natural persons/legal entities or banks. The responsibility for fulfilling the contractual conditions rests with every student who has concluded such a contract.



Art. 4 (1) Transilvania University of Braşov may grant, under the law, to the students in the full-time bachelor's and master's degree courses of study, the following categories of scholarships from the state budget funds:

- I. SCHOLARSHIPS FOR ACADEMIC ACHIEVEMENTS;
- II. SCHOLARSHIPS FOR SOCIAL SUPPORT;
- III. SCHOLARSHIPS FOR OTHER ACTIVITIES.

(2) The scholarships for academic achievements are:

- a. of Olympic I / international excellence;
- b. of scientific performance;
- c. of merit, awarded for outstanding academic results;
- d. of study, for the students who attend the double-major didactic bachelor's degree courses;
- e. for the didactic master's degree;
- f. for dual education.

(3) The scholarships for social support are:

- a. social;
- b. occasional social.

(4) The scholarships for other activities are:

- a. for outstanding cultural-artistic performances;
- b. for involvement in extracurricular and volunteering activities;
- c. for student members of dormitory committees;
- d. *STUDENT – STAR* special scholarships;
- e. "Be central!" scholarships;
- f. "Valedictorian" scholarships;
- g. for sports performances.

(5) The students who are citizens of Romania, citizens of the European Union member States, citizens of the states belonging to the European Economic Area and the Swiss Confederation, as well as British citizens and members of their families, as beneficiaries of the Agreement on the Withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community 2019/C 384 I/01, who meet the conditions set forth in these Regulations, may benefit from scholarships financed from the state budget funds.

(6) Transilvania University of Braşov can grant, under the law, to the students in the full-time bachelor's, master's and doctoral degree courses of study, special scholarships from its own incomes:

- a. *STUDENT - CAMPUS* internship;
- b. "Transilvania Academica Scholarship - (TAS)";
- c. "St. Joseph's Foster Home";
- d. *TRANSILVANIA* excellence;
- e. "Prize of the Year –Erasmus+ Mobility";
- f. "Be Central!";
- g. for academic and post-academic study stages, in the country and abroad;
- h. "Friendship" for the Romanians everywhere;
- i. "Valedictorian".

(7) Romanian and foreign students may benefit from scholarships financed from UNITBV's own incomes.

Art. 5 (1) The funds for granting scholarships from the state budget are distributed to the higher education institutions by the Ministry of Education, within the budget allocated for this purpose, in proportion to the total number of students enrolled in full-time academic study programmes, without tuition fee, for short-term courses of studies, bachelor's and master's degree, under the institutional contract for the scholarship fund, based on the standard cost for the scholarship and social protection fund.



(2) The value of the standard cost for the scholarship and social protection fund in RON/month/student is the equivalent of 10% of the gross minimum basic salary per country guaranteed for payment.

(3) In the case of students enrolled in bachelor's degree study programmes within STEM-related fields (Exact Sciences, Technology, Engineering and Mathematics), a 33% coefficient is additionally applied to the standard cost for the scholarship and social protection fund.

(4) The outstanding amounts for student transportation facilities, dormitory-canteen subsidies, and the amounts for the student scholarships not collected on time may be used in the following years for granting student scholarships, as well as for other expenses related to the investments in the infrastructure of dormitories and canteens, and for supporting the activities of the career counselling and guidance centres.

(5) The University can supplement the scholarship fund from the state budget with funds from its own incomes. These additional amounts are approved annually by the University Senate, at the proposal of the Executive Board. The additional amounts from its own extra-budgetary incomes cover at least the value of the scholarships granted from its own incomes regulated by Art. 4, para. 6.

Art. 6 The funds for granting scholarships from the state budget are distributed as follows:

- at the University's level, to the scholarships for other activities Art. 4 (para. 4);
- at faculty level, to the scholarships for academic results Art. 4 (para. 2) and for social support Art. 4 (para. 3).

The University Scholarship Committee distributes the scholarship fund to the faculties, in proportion to the number of full-time students, and a 33% (multiplication) coefficient is applied to the students enrolled in the bachelor's degree study programmes within STEM-related fields. The amounts of money remaining ungranted as scholarships at the level of one faculty will be redistributed by the University Scholarship Committee to other faculties. The funds allocated to the faculties for the academic performance scholarships shall be distributed according to study programmes and study years, in proportion to the number of students; and the responsibility for distributing the funds according to study programmes and study years rests with the Faculty Scholarship Committee.

Art. 7 (1) The scholarship fund allocated by the Ministry of Education is distributed as follows:

- a maximum of 5% to the scholarships for other activities;
- a maximum of 65% to the scholarships for academic achievements. Unless the fund is used in full, it is redistributed for the granting of social scholarships by the Faculty Scholarships Committee;
- a minimum of 30% for the social scholarships. Unless the social scholarship fund is fully used by one or several faculties, it is redistributed by the University Scholarship Committee to the other faculties for granting social scholarships. The amounts remaining after covering all eligible applications are redistributed by the University Scholarship Committee for granting scientific-performance or merit scholarships.

(2) The University decides on the source of funding for the "Be Central!" and "Valedictorian" scholarships, respectively its own revenues or funds from the state budget, as the case may be.

Art. 8 The amount of the scholarships is annually approved by decision of the University Senate, at the proposal of the Executive Board, following consultation with the student representatives, including the representative student organizations within UNITBV.

(2) The minimum amount of the Olympic I/ international excellence scholarship is established by order of the Minister of Education

(3) The amount of the scientific performance scholarship is higher than the amount of the merit scholarship awarded for outstanding academic results. The amount of the merit scholarship is higher than the amount of the social scholarship. The quantum of *TRANSILVANIA* excellence scholarship is higher than the monthly value of the scientific performance scholarship. The quantum of the *STUDENT - CAMPUS* scholarships is established, on a case-to-case basis, by the Executive Board.



(4) The amount of the social scholarship is established according to the needs identified at the level of the student community, so that it covers cover the minimum board and lodging expenses for a student financed from the budget. The minimum amount of the social scholarship is adopted annually by order of the Minister of Education, at the proposal of the National Council for Higher Education Funding (CNFIS).

Art. 9 (1) A student may not receive simultaneously two types of scholarships of the same category provided for in art. 4 para. 1, but s/he has the right to opt for the one with a higher value or which is granted for a longer duration.

(2) The scholarships granted from the University's own funds provided for in art. 4 para. 6 may be cumulated with the other categories of scholarships. A student may not receive simultaneously two types of scholarships from the University's own incomes, with the exception of the scholarship for academic and post-academic study stages, in the country and abroad.

Art. 10 (1) Scholarships, regardless of category, are granted throughout the academic year (12 months), except for the occasional social scholarships.

(2) The granting of scholarships ceases on the date of one's loss of his/her student status or upon his/her failure to meet the eligibility criteria set out in Appendix 1 to these Regulations, as the case may be. If the student drops out his/her studies and withdraws during a semester of the academic year, the payment of the scholarship is stopped starting on the date of registration of his/her application for withdrawal with the faculty secretariat.

(3) If the student requests the interruption of studies for personal reasons during one semester of the academic year, the payment of the scholarship is stopped starting on the date of approval of his/her application. In the year of resumption of his/her studies, the student may no longer benefit from the scholarship.

(4) For the final-year students in the bachelor's and master's degree courses of study, the scholarships, regardless of their category, are granted until they take the graduation exam in the first session of the current academic year.

Art. 11 (1) Scholarships, regardless of their category, will be granted to the students also during the periods when they are abroad for study, based on the agreements concluded by the University with its partner universities, with or without material support from Transilvania University of Braşov.

(2) For the student beneficiaries of mobilities within the Erasmus+ programme, the scholarship granting procedure abides by the *Regulations for the recognition of the periods of studies or of practical placement conducted within the Erasmus mobilities through the Erasmus+ programme*.

(3) For the students enrolled in the final year of studies, beneficiaries of mobilities under the conditions of art. 11 para. 1 and para. 2, the scholarships, regardless of their category, may be granted until the end of the current academic year. The granting of scholarships is approved by the Faculty Scholarship Committee.

Art. 12 The scholarship will be paid by bank transfer on a monthly basis, on the date set by Transilvania University of Braşov. The exceptions will be nominally approved by the University's Executive Board.

Art. 13 (1) The students may avail themselves of any type of scholarship for a single short-term academic study programme, for a single bachelor's degree programme, for a single master's degree programme.

(2) The graduates of a bachelor's degree programme or the students enrolled in a bachelor's degree programme who also have the status of students enrolled in a double-major didactic bachelor's degree programme may benefit from a study scholarship.

(3) The graduates of a master's degree study programme or the students enrolled in a master's degree study programme who also have the status of students enrolled in a didactic master's degree study programme benefit from a scholarship for the didactic master's degree.



Art. 14. For the students who attend two study programmes simultaneously, the scholarship is allocated by the faculty (study programme) within the higher-education institution which the student opts for, based on application. The application will be accompanied by a certificate issued by the other faculty/higher education institution where the student is enrolled, which attests that s/he is not a scholarship grantee at that faculty.

Art. 15 A student may receive a scholarship for a period of time not exceeding the normal duration of studies within the short-term bachelor's/master's degree programme that s/he is currently attending. When establishing the maximum period of time during which the student may be granted the scholarship, the period of time during which s/he benefited from a scholarship within other previously completed bachelor's/master's degree programmes, as the case may be, will also be taken into account. The application will be accompanied by a certificate issued by the other faculty/higher-education institution, which attests to the period during which the student previously benefited from the scholarship.

Art. 16 The students who are professional athletes, the student members of artistic bands, as well as the students who benefitted from specialization scholarships abroad and who were approved the extension of the session may benefit from scholarships if, on October 30 of the current academic year, they fulfil the specific criteria established for the granting of scholarships. Furthermore, the students who fall within the above-mentioned categories and who received approval to take their exams beyond the winter session, may avail themselves of scholarships during the second semester of the academic year, if they fulfil the specific criteria for the granting thereof on March 30 of the current academic year. The scholarships are granted as of the month following the date of passing the last scheduled exam.

Art. 17 The students under extension of the tuition time may not receive scholarship in the repeated year. The credited students are entitled to scholarships for academic achievements in the semester subsequent to the promotion of the credited exams, scheduled through the educational plan, provided that the provisions of these Regulations are fulfilled.

Art. 18 The scholarship-receiving students who, for medical reasons, had their tuition extended (under the conditions stipulated in the Regulations on the Students' Professional Activity) may receive a scholarship based on the results obtained in the year of study passed prior to the one they repeat for medical reasons and, respectively, based on the net income per family member, as regards the social scholarship, but no longer than the normal tuition duration.

Art. 19 The credits, respectively the marks obtained in the elective courses are not taken into account when calculating the credit points, respectively the average mark for granting the scholarship, but they may be used for ranking tied numbers of value points.

Art. 20 The methodology for granting academic achievement scholarships, social support scholarships, scholarships for other activities, scholarships granted from the University's own incomes and scholarships for academic study stages in the country and abroad is provided for in Appendix 1.

Art. 21 The documents on the basis of which the scholarships were granted are submitted and kept in the University Archives for a minimum period of five years. For this, the responsibility rests with the University Scholarship Committee and with the University Archive Officer.

Art. 22 The scholarships may be temporarily or permanently withdrawn by the Faculty Councils, for serious deviations from the academic discipline norms, based on the criteria established by each faculty.



Art. 23 The students may contest in writing the decision not to be granted the scholarship or to have it withdrawn, within 2 working days from its communication on the Intranet, respectively through the Student@UniTBv application. The appeals are solved by the Faculty Scholarship Committee, within a maximum of 3 working days from their submission. The students dissatisfied with the settlement of the appeal by the Faculty Scholarship Committee may solicit reconsideration of their request by the University Scholarship Committee, by registering a reasoned application in this regard, within 3 days from the display of the results at the faculty. The faculty will immediately transmit to the University Scholarship Committee the application and the file containing the appeal and the documents submitted by the student. The University Scholarship Committee will settle the request within 5 days from its registration and communicate the resolution to the faculty.

Art. 24 (1) Transilvania University of Braşov can provide the tuition fee-paying students with financial incentives in the amount equivalent to a 50-100% reduction in the tuition fee.

(2) The students' applications shall be submitted in the first 15 days of the academic year, endorsed by the Faculty Councils and presented to the Executive Board for analysis and approval.

Art. 25. As a form of material support, for the students who are special social cases (students from foster homes, students orphaned of both parents, or the ones from leaving care, etc.) Transilvania University of Braşov can grant, free of charge, monthly accommodation and/or one meal a day, at the student canteens.

Art. 26 The social benefits granted by Transilvania University of Braşov for accommodation and/or meal to the students entitled to receive them (discounts/exemptions from board and lodging fees) may be conditioned by the University management on the concerned students' involvement in various administrative activities on the campus, according to the needs. The activities will target the surveillance of the utility consumption, operation of facilities, cleaning (including the cleaning of green spaces), organization of the University's conferences and events, the Companies' Podium, activities specific to the dormitories and canteens, etc. The students' organization and coordination in this regard will be made by the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment, together with the General Administrative Department.

Art. 27 With a view to granting the scholarships from the state-budget funds, the University Scholarship Committee will be set up at the proposal of the Executive Board. This Committee includes the Vice-Rector for Students and Liaison with the Economic and Socio-cultural Environment, the University's Chief Secretary, the Economic Director, the Economic Director, a vice-dean responsible for the students' activity, representatives of the students and of the University's Legal Department. The secretary of the Committee is the secretary of the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment.

Art. 28 Duties and powers of the University Scholarship Committee:

- it submits to the Executive Board, with a view to being approved by the Senate, the amount of the scholarship fund from the state budget;
- it submits to the Executive Board, with a view to being approved by the Senate, the amount of the scholarships, per categories, at the beginning of every academic year;
- it distributes the scholarship fund from the state budget to the faculties;
- it redistributes to the faculties the amounts from the state budget funds that remained ungranted as scholarships at the level of some faculties;
- it approves the lists with student scholarship beneficiaries, by categories;
- it solves the appeals at University level.



Art. 29 At the level of each faculty, the Faculty Scholarship Committee will be set up, with the approval of the Faculty Council. This Committee includes the Vice-Dean for Students, the Faculty's Chief Secretary and at least two student representatives, out of whom at least one is a member of the University Senate or of the Faculty Council. The Committee may propose complementary criteria for granting the scholarships in case of a tie of value points, in compliance with the legal framework of these Regulations. These criteria are approved by the Faculty Council and are displayed at the faculty's headquarters and/or on the faculty's website.

Art. 30 Duties and powers of the Faculty Scholarship Committee:

- it elaborates the complementary criteria for the granting of scholarships and submits them for approval to the Faculty Council;
- it distributes the scholarship fund of the faculty, according to these Regulations;
- it establishes the number of scholarships that may be granted, by category of scholarships, according to the decisions of the University Senate;
- it verifies the documentary evidence on the basis of which the scholarships are granted;
- it makes the lists with student scholarship grantees, by categories of scholarships;
- it displays the information about the results of the scholarship fund distribution by study programmes and study years (with the addition of the rationale) including on the faculty's website;
- it communicates the student scholarship grantees' results on the Intranet, respectively through the Student@UniTBv application;
- it archives the documents on the basis of which the scholarships are granted;
- it is responsible for the compliance with the Regulations on Granting Scholarships and Other Forms of Financial Support;
- it is responsible for the way in which the scholarships are granted within the faculty;
- it settles the appeals at faculty level.

Art. 31 The meetings of the Faculty Scholarship Committees, respectively of the University Scholarship Committee are statutory in the presence of at least 2/3 of the total number of members. The decisions shall be adopted by simple majority vote of the attending members.

These Regulations were revised and approved in the meeting of the Senate of Transilvania University of Braşov on 23.10.2023.

Prof. Dr. Eng. Mircea Horia Țierean,
President of the Senate of Transilvania University of Braşov





SCHOLARSHIPS FOR ACADEMIC PERFORMANCE

A. SCHOLARSHIPS FOR OLYMPIC I / INTERNATIONAL EXCELLENCE

(1) The Olympic I/international excellence scholarships are granted to the UNITBV students enrolled in the first year who have obtained the 1st, 2nd or 3rd prize at the international school Olympiads recognized by the Ministry of Education.

(2) The Olympic I/international excellence scholarships are kept throughout the bachelor's degree studies, provided that the academic performance is maintained, as established in UNITBV's own methodologies.

(3) The minimum amount of the Olympic I/ international excellence scholarship is established by order of the Minister of Education.

B. SCHOLARSHIPS FOR SCIENTIFIC PERFORMANCE

(1) The scholarships for scientific performance are awarded following recognition of the students' scientific research activities. The scholarships may be granted starting with the 2nd year of studies, for a period of one academic year (12 months). For the students in the final year of studies, the scholarship is granted according to the provisions of art.10.

(2) In order to obtain the scientific performance scholarship, the students will prepare a file in which they will present the results obtained (diplomas, copies of patents, a copy of their paper, etc.). Only the activities/results of the academic year prior to applying for the scholarship will be taken into account. If the candidate benefitted from the scientific performance scholarship in the previous years as well, only the activities carried out by the candidate since the last granting of this type of scholarship will be taken into account.

(3) The file for obtaining the scientific performance scholarships will be submitted to the secretariat of the faculty where the student applied for the scholarship. The time limit for submitting the files will be established and communicated to students by displaying it at the faculty's headquarters and on its website, within a minimum of 15 working days before the time limit for their submission.

(4) The scientific performance scholarships are granted considering the cumulative score, according to the specific criteria set out in Appendix V of these Regulations. For each criterion specified in Appendix V, a number of points is awarded. In order for a student's file to be accepted for the competition, it is necessary for him/her to accumulate at least 75 points and to meet at least one criterion from point 1 - Appendix V.

(5) The minimum average for a file to be submitted is 9.50. The average obtained in the academic year prior to the one in which the file for the granting of the scientific performance scholarship is submitted will be considered.

(6) All files submitted to the faculty's secretariat will be analysed by the Scholarship Committee of that faculty. The scientific performance scholarships are granted to students in the descending order of the achieved points, within the limits of the allocated funds, based on the decision of the Faculty Scholarship Committee.

(7) The Faculty Scholarship Committee will communicate the results of the competition on the Intranet, respectively through the Student@UniTBv application. Any appeals will be addressed to the Vice-Rectorate



for Students and Liaison with the Economic and Socio-cultural Environment and will be filed with the University Registry within 48 hours of the communication of the competition results. The appeals will be solved within 7 working days since the expiry of the period for submitting the appeals, by the University Scholarship Committee; and the result of the appeals will be communicated to the Scholarship Committee of the Faculty where the contesting student comes from.

C. MERIT SCHOLARSHIPS, granted for outstanding academic results

(1) The merit scholarships are awarded to the students with outstanding academic results, in order to stimulate performance. They are granted at the beginning of each semester and can be integral or partial.

(2) The integral merit scholarships are assigned starting with the 2nd semester of the bachelor's or master's degree courses of study, to the accredited students who passed all the exams and colloquia during the previous sessions, as follows:

- in descending order of the averages obtained in the first semester, when assessing the scholarship conditions for the second semester;
- in descending order of the averages obtained in the previous academic year, when assessing the scholarship conditions for the first semester.

(3) In the first semester of the course of study, the merit scholarships are partial and are granted as follows:

- to the Olympiad-winning students, enrolled without admission examination;
- to the other students enrolled through admission competition, in descending order of the averages.

(4) The averages are calculated as averages pondered with the number of credits related to the disciplines, according to the education plan. In the case of the partial merit scholarships, the averages obtained in the admission competition are considered. The Faculty Councils may impose a minimum average threshold down to which the merit scholarship can be granted.

(5) The merit scholarships are granted within the limit of available funds.

(6) The period for granting the merit scholarships is 6 months: for the first semester of the academic year, from October to March; and for the second semester, from April to September.

(7) For the students who, during the winter exam session, were on medical/maternity leave, the merit scholarships will be reviewed according to their results in the exams, colloquia, assessments, projects scheduled outside the medical leave. The average-related conditions are established in proportion to the results in these exams/colloquia.

(8) The merit scholarships awarded in the first semester will be maintained throughout the academic year for the students who did not have the opportunity to take the scheduled exams, as a consequence of having been hospitalized or on medical leave for the entire duration of the exam session or at least 60 days before its start.

D. STUDY SCHOLARSHIPS for the students who attend the double-major bachelor's degree courses

(1) The study scholarships are granted to the students who attend the double-major bachelor's degree courses within UNITBV.



(2) The study scholarships are granted within the budget allocated for this purpose and in accordance with UNITBV's own methodology.

(3) The amount of the study scholarship granted from the state budget to the students enrolled in double-major bachelor's degree programmes is equal to a beginning teacher's net salary, in payment on October 1 of each year.

E. SCHOLARSHIPS FOR THE DIDACTIC MASTER'S DEGREE

(1) The didactic master's degree scholarships are granted to the students who attend the didactic master's degree courses within UNITBV.

(2) The amount of the master's degree scholarship is equal to a beginning teacher's net salary, in payment on October 1 of each year.

F. SCHOLARSHIPS FOR DUAL EDUCATION

(1) The scholarships for dual education are granted to the students enrolled in a study programme within the dual education, organized by UNITBV and who fulfill the conditions established through UNITBV's own methodologies.

(2) The economic operators and/or the local authorities can grant scholarships at least at the level of those granted from public funds for the academic education, as well as from other funds, for learning under quality conditions.

SCHOLARSHIPS FOR SOCIAL SUPPORT

The scholarships for social support have the role of ensuring minimum conditions of subsistence, of facilitating access to and of maintaining in the state higher education system the students from disadvantaged socio-economic environments, from disadvantaged families and from foster homes, with a view to their completing the academic study programmes they are enrolled in. They are granted from the state budget funds, based on an application, depending on the socio-economic situation of the student's family and on the specific criteria established by these Regulations.

Upon granting the scholarships for social support, there are no other academic criteria than the exam pass rate, as provided for in art. 17 of these Regulations.

A. SOCIAL SCHOLARSHIPS

- (1) The social scholarships are granted within the limit of the allocated funds, to the following categories of students in the bachelor's and master's degree courses of study:
 - a. to the students orphaned of one or both parents, to the students who come from single-parent families or to the students who come from foster homes and who do not achieve incomes above the ceiling for the granting of the social scholarship;
 - b. to the students who suffer from tuberculosis, who are in the records of the medical units during the tuberculostatic treatment, from insulin-requiring diabetes, malignant diseases, severe malabsorption syndromes, chronic kidney disease on dialysis, moderate or severe persistent bronchial asthma, grand mal epilepsy, congenital heart diseases, chronic hepatitis with advanced fibrosis (stage F3 or F4), glaucoma, severe myopia, autoimmune immunological diseases in severe forms, rare diseases, autistic spectrum disorders, severe haematological diseases that require continuous treatment or frequent hospitalizations, bilateral deafness, cystic fibrosis, those infected with the HIV virus or AIDS patients, those with locomotor disabilities and classified as a degree of disability, without taking into account the average income level per family member;
 - c. to the students whose family did not achieve an average net monthly income per family member higher than the minimum net basic salary on the economy, in the 12 months before the beginning of the semester/academic year.

- (2) The ranking of students for the granting of social scholarships is done in the above order; and, within the same category, in the ascending order of the average net monthly income per family member.

- (3) The phrase "single-parent family" designates the family formed by the single person and the dependent child/children, aged up to 18 years or up to 26 years, for those who attend a form of education – full-time courses, organized according to the law, and who live and manage the household together.

- (4) By "single person from a single-parent family" is meant the person who is in one of the following situations:
 - a. is unmarried;
 - b. is a widow/er;
 - c. is divorced;
 - d. whose spouse is declared missing/disappeared by court decision;
 - e. whose spouse is in one of the situations provided for in art. 178 lett. c) or d) in Law no. 287/2009 regarding the Civil Code, republished, with subsequent amendments;



- f. whose spouse is under preventive arrest for a period longer than 30 days or is serving a custodial sentence and does not participate in the maintenance of the children;
- g. has been appointed guardian, or one or more children have been entrusted or placed in his/her foster care, and s/he is in one of the situations referred to at lett. a)-e).

(5) The term "family" is also assimilated to the person/s who deal/s with the child's maintenance during the absence of the parents or guardian, according to art. 104 of Law no. 272/2004 on the protection and promotion of the children's rights, republished, with subsequent amendments, and who live/s together with the children in his/her/their care.

(6) Social scholarships are granted for the legal duration of the study programme, until reaching the age of 35.

(7) The average net monthly income of the student's family is established until the age of 26, by taking into account all the permanent net incomes made by the family members, subject to the income tax. By net income is meant the totality of the amounts received/made by the single person, respectively by each member of the family, which accounts for the value obtained after applying the tax rate on the taxable income established according to Law no. 227/2015 on the Fiscal Code, with subsequent amendments, respectively:

- a. incomes from independent activities, defined according to art. 67 of Law 227/2015 on the Tax Code;
- b. incomes from wages and salary-related income, defined according to art. 76 of Law 227/2015 on the Tax Code;
- c. incomes from rental and leasing activities, defined according to art. 83 of Law 227/2015 on the Tax Code;
- d. incomes from investments, defined according to art. 91 of Law 227/2015 on the Fiscal Code;
- e. retirement incomes, defined according to art. 99 of Law 227/2015 on the Tax Code;
- f. incomes from agricultural, forestry and fish farming activities, defined according to art. 103 of Law 227/2015 on the Tax Code;
- g. incomes from other sources, defined according to art. 114 and 117 of Law 227/2015 on the Tax Code.

(8) For the married student, the spouse being a student, both of them up to the age of 26, the incomes are calculated as follows:

- 1. if neither spouse earns income, the average net monthly income is calculated as the arithmetic mean of the net average monthly income of the two families from which the two students come from;
- 2. if only one of the spouses has revenues and the other does not earn income, the net average monthly income is calculated as the arithmetic mean of the net income of the family member who earns income and the average net income of the family which the student who does not earn income comes from;
- 3. if both spouses have revenues, the net monthly average income is calculated as the arithmetic mean of the two spouses' incomes.

(9) For the married student up to the age of 26, whose spouse is not a student, the income is calculated by taking into account the revenues of the non-student spouse and those of the student spouse, when the latter earns income, or the revenues of the spouse who is not a student and those of the family from which the student comes, when the latter does not earn any income.



(10) For students aged between 26 and 35 years, their net average monthly income will be calculated by taking into account only their own personal revenues and of the people in their care, such as children, wife, etc., in accordance with the legal provisions in force.

(11) In order to be granted the social scholarships, the students must submit the following documentary evidence:

- a. the applicant's application, accompanied by a statutory declaration regarding the net incomes, of a permanent nature, obtained in the last 12 months prior to the application, made by the family members, subject to income tax, and documentary evidence for the income of the student, respectively of his/her family;
- b. the data processing agreement to verify compliance with the scholarship award criteria;
- c. copies of the death certificate(s) of the parent(s), of civil status documents/court decision to maintain the state of arrest/social investigation report in the case of the missing parents, if applicable;
- d. documentary evidence of the family's composition, in copy: birth certificates of children under 14 years of age, identity documents of persons over 14 years of age, civil status documents.

(12) In order to be granted the social scholarships provided for in para. 1 lett. b, the students must submit the following documentary evidence:

- a. the solicitor's application;
- b. certificate from a specialized doctor, other than the family doctor, which presents the evolution and the clinical picture of the medical problem that the student suffers from and which falls under the provisions of para. 1 lett. b endorsed by the Student Dispensary with the mention "Medical scholarship".

(13) In order to be granted the social scholarships provided for in para.1 lett. c, the students must submit the following documentary evidence:

- a. the solicitor's application, accompanied by a statutory declaration regarding the net incomes, of a permanent nature, obtained in the last 12 months prior to the request, made by the family members, subject to income tax, and documentary evidence for the income of the student, respectively of his/her family;
- b. the data processing agreement to verify compliance with the scholarship award criteria;
- c. documentary evidence of the family's composition, in copy: birth certificates of children under 14 years of age, identity documents of persons over 14 years of age, civil status documents.

(14) For the situations in which there are reasonable suspicions, the Faculty Scholarship Committee may require the student to present the legally issued social investigation report, which shows the exact situation of his/her family. The social investigation is compulsory if no one in the student's family, including him/her, earns any income, or at least one of the student's parents works or resides abroad.

(15) In the event of document falsification suspicions as regards the documents submitted for obtaining the social scholarship, the Faculty Scholarship Committee notifies the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment, which reports the situation to the local public authorities, in order to carry out a social investigation. The academic personnel do not conduct social investigation in order to award social scholarships.

(16) The social scholarship may be granted or withdrawn, as a result of a request in this regard from the public social assistance services and based on a social investigation report.



(17) According to art. 69 para. (4) of the Law no. 207/2015 on the Fiscal Procedure Code, with the subsequent amendments, the incomes declared by the applicants are verified by the users designated by the University, by means of PatrimVen platform or by resorting to the central fiscal body, within the territorial jurisdiction of which the beneficiaries are located, of a document attesting to the situation of the incomes declared by them.

(18) The documents for obtaining the social scholarships will be submitted by the end of October of the current academic year and they refer to the incomes obtained in the previous 12 months (October - September).

(19) The statement of revenues is made by the applicant, on his/her own responsibility, under the sanction of the Criminal Code for false declarations. The net average income per family member is calculated as follows: the total net incomes obtained by the family members are accumulated over the 12 months, divided by 12 (the number of months) and then by the number of family members, including the dependents

(20) In the event of document falsification suspicions as regards the documents submitted for obtaining the social scholarship, the Faculty Scholarship Committee may notify the competent investigative bodies and propose to the Faculty Council the sanctioning of the student, depending on the seriousness of the deed, and the return of the scholarship unduly received.

B. OCCASIONAL SOCIAL SCHOLARSHIPS

(1) Occasional social scholarships are granted on request, based on documentary evidence, regardless of whether the student still benefits from another category of scholarship.

(2) The occasional social scholarships are:

- occasional social scholarships for clothing and footwear;
- scholarships for occasional social aid in case of maternity;
- scholarships for occasional social aid in the event of death.

(3) The occasional social scholarships for clothing and footwear can be granted to students orphaned of one or both parents, to students who come from single-parent families, to students who come from foster homes or to socioeconomically disadvantaged students, whose family did not achieve in the 12 months before the application for this type of scholarship, an average net monthly income per family member higher than 50% of the national minimum net salary. This category of scholarship can be granted to the same student twice during an academic year. The amount of this scholarship is equal to the monthly amount of the social scholarship.

(4) The students who apply for the occasional social scholarships for clothing and footwear and have submitted the file for the social scholarship will have a separate application; as the analysis of the file is made only once.

(5) The scholarships for occasional social aid in case of maternity can be awarded to the student whose spouse does not earn any income or an income higher than the national minimum net basic salary and consist of a birth and birth-confinement scholarship and a scholarship for purchasing the new-born baby clothing. This category of scholarship is granted only once during the academic year for each child born while a student; the amount of the scholarship is equal to two monthly amounts of the social scholarship.



(6) The scholarships for occasional social aid in case of maternity are granted on the basis of the application approved by the Faculty Scholarship Committee, based on the following documents:

- a. if the female student requests the scholarship: application, the child's birth certificate;
- b. if the student whose wife gave birth applies for the scholarship: application, a copy of the child's birth certificate, a copy of the marriage certificate and documentary evidence of incomes.

(7) The scholarships for occasional social aid in the event of death can be granted for the death of a member of the student's family. By family member is meant husband, wife, child. In the case of the death of the student either unmarried or married to a spouse who does not earn any income, the scholarship is granted to the first-degree relatives / the legal successor only once during the academic year. The amount to be granted in case of death is established by the Executive Board and is granted only for the death occurred during the period of studentship.

(8) The scholarships for occasional social aid in the event of death are granted on the basis of the application approved by the Faculty Scholarship Committee, based on the following documents:

- a. in the case of the death of a member of the student's family (spouse, child): application, copy of the death certificate, copy of the marriage certificate / copy of the birth certificate, as the case may be;
- b. in the case of the unmarried student's death: application, copy of the death certificate, copy of the applicant's identity card and documentary evidence of the degree of kinship with the deceased;
- c. in the case of the married student's death: application, copy of the death certificate, copy of the applying spouse's identity card, copy of the marriage certificate, the applying spouse's statutory declaration that s/he is not earning any income

SCHOLARSHIPS FOR OTHER ACTIVITIES

A. SCHOLARSHIPS FOR OUTSTANDING CULTURAL-ARTISTIC PERFORMANCES

(1) The scholarships for outstanding cultural-artistic performances are awarded following acknowledgement of the students' cultural-artistic activities. The scholarships can be granted starting with the 2nd year of studies, for a period of one academic year (12 months). For the students in the final year of studies, the scholarship is granted according to the provisions of art.10.

(2) In order to obtain the scholarship for outstanding cultural-artistic performances, the students will prepare a file in which they will present the results obtained (diplomas, programmes of symposia/competitions, etc.). Only the activities/results achieved in the last 12 months prior to applying for the scholarship will be considered. If the student benefited from a scholarship for outstanding cultural-artistic performances in the previous years as well, only the activities carried out since the last granting of this type of scholarship will be considered.

(3) The file for obtaining the scholarship for outstanding cultural-artistic performances is submitted to the secretariat of the faculty where the student is enrolled. The time limit for submitting the files will be established and communicated to students by displaying it at the headquarters of the faculties and on the website, at least 15 working days before the time limit for their submission.

(4) The scholarships for outstanding cultural-artistic performances are granted on the basis of the cumulative score, according to the specific criteria provided in Appendix VII of these Regulations. For each criterion specified in Appendix VII, a number of points is awarded. In order for a student's file to be accepted for the competition, it is necessary for him/her to accumulate at least 75 points.

(5) The minimum average for a file to be submitted is 9.00. The average obtained in the academic year prior to the one in which the file for the granting of the scholarship is submitted will be considered.

(6) All files submitted to the faculty's secretariat will be analysed by the Scholarship Committee of that faculty. The scholarships for outstanding cultural-artistic performances are granted to students in descending order of points achieved, within the limit of allocated funds, based on the decision of the Faculty Scholarship Committee.

(7) The Faculty Scholarship Committee will communicate the result of the file analysis on the Intranet, respectively through the Student@UniTBV application.

(8) Any appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are submitted to the University Registry within 48 hours of communication of the competition results. The appeals will be settled within a maximum of 7 working days from the expiry of the appeals submission period, by the University Scholarship Committee; and the result of the appeals will be communicated to the Scholarship Committee of the faculty where the appellant student comes from.

B. SCHOLARSHIPS FOR INVOLVEMENT IN EXTRACURRICULAR AND VOLUNTEERING ACTIVITIES

(1) The scholarships for involvement in extracurricular and volunteering activities are awarded as a consequence of their acknowledgement. The scholarships can be granted starting with the 2nd year of



studies, for a period of one academic year (12 months). For the students in the final year of studies, the scholarship is granted according to the provisions of art.10.

(2) In order to obtain the scholarship for involvement in extracurricular and volunteering activities, the students will prepare a file in which they will present the results obtained (certificates, diplomas, programmes of symposia/competitions, etc.). Only the activities/results achieved in the last 12 months prior to applying for the scholarship will be considered. If the student benefited from a scholarship for involvement in extracurricular and volunteering activities in the previous years as well, only the activities carried out since the last granting of this type of scholarship will be considered.

(3) The file for obtaining the scholarship for involvement in extracurricular and volunteering activities is submitted to the secretariat of the faculty where the student is enrolled. The time limit for submitting the files will be established and communicated to students by display at the headquarters of the faculties and on the website, at least 15 working days before the time limit for their submission.

(4) The scholarships for involvement in extracurricular and volunteering activities are granted on the basis of the cumulative score, according to the specific criteria set forth in Appendix VII of these Regulations. For each criterion specified in Appendix VII, a number of points is awarded. In order for a student's file to be accepted for the competition, it is necessary for him/her to accumulate a minimum of 75 points.

(5) The minimum average for a file to be submitted is 9.00. The average obtained in the academic year prior to the one in which the file for the granting of the scholarship is submitted will be considered.

(6) All files submitted to the faculty's secretariat will be analysed by the Scholarship Committee of that faculty. The scholarships for involvement in extracurricular and volunteering activities are granted to students in descending order of points achieved, within the limit of allocated funds, based on the decision of the Faculty Scholarship Committee.

(7) The Faculty Scholarship Committee will communicate the result of the file analysis on the Intranet, respectively through the Student@UniTBv application.

(8) Any appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are filed with the University Registry within 48 hours of communication of the competition results. The appeals will be settled within a maximum of 7 working days from the expiry of the appeals submission period, by the University Scholarship Committee; and the result of the appeals will be communicated to the Scholarship Committee of the faculty where the appellant student comes from.

C. SCHOLARSHIPS FOR STUDENT MEMBERS OF DORMITORY COMMITTEES

(1) These scholarships can be granted to the student members of dormitory committees, as a reward for the activity performed as a president/vice-president of the dormitory committee.

(2) The student members of the dormitory committees are selected according to the Regulation on the Organization and Operation of Student Dormitories.

(3) The scholarships for student members of dormitory committees are granted on the basis of the written notice received from the Service for Dormitories.



(4) The undergraduate (except for the first-year students) and graduate students, preferably accredited during the previous academic year (on 30 September), who have been selected for the position of president or vice-president of the dormitory may receive scholarships for student members of dormitory committees.

(5) If the student who benefits from the scholarship loses his/her membership in the Dormitory Committee during the academic year, the scholarship is stopped starting from the date of revocation from office.

D. *STUDENT – STARSCHOLARSHIPS*

(1) The *STUDENT – STAR* scholarships are granted to the students who carry out (individually or in a team) continuous improvement activities at the University's level.

(2) The teams are preferably formed in early academic year, based on selection. The responsibility for the formation of the teams, for the selection of their member, for the formulation of the activities of continuous improvement and for the evaluation of each member's activity results mainly rests with the members of the Executive Board (Rector, Vice-Rectors, General-Administrative Director). Proposals can also be made by the deans of the faculties, subject to the approval of the Executive Board.

(3) Undergraduate and graduate students, preferably accredited students during the previous academic year (on 30 September) may receive the *STUDENT – STAR* scholarships. Under the circumstances of a competition for filling a place in a certain team, the previous year's school situation can be a tie-breaking criterion.

(4) If the student who benefits from the *STUDENT - STAR* scholarship does not fulfill his/her team-specific activities, s/he loses his/her status as a member of the team, and the scholarship is stopped starting from the date of revocation from office. Under certain situations (medical problems, failure to fulfil the assigned tasks, travels), for the members of the already formed teams, the *STUDENT-STAR* scholarships may be even temporarily stopped (but not longer than one month). If these situations persist, the students concerned will be removed from that team.

(5) In the event of obtaining the membership in a team that conducts continuous improvement activities at the campus level of Transilvania University of Braşov, during the academic year, the *STUDENT - STAR* scholarship may be granted starting the following month, within the limit of available funds.

E. "BE CENTRAL!" SCHOLARSHIPS

(1) The "Be Central!" scholarships can be awarded within the internal competitions of projects of the same name, addressing the UNITBV students in the bachelor's and master's degree courses of study, full-time form of education, who achieve the objectives proposed through the project.

(2) The projects aim to improve some University-specific processes and activities, as follows:

- didactic processes;
- administrative processes;
- development of a green campus;
- dormitory- and canteen-specific processes and activities;
- processes and activities related to the library;
- arrangement of indoor and outdoor spaces;
- communication and transfer of information to students, etc.



- (3) The maximum number of financed projects for each of the variants, the maximum budget for a project and the competition calendar are approved annually by the Executive Board.
- (4) In order to sign up for the competition, the proposed projects will have the following structure:
- a. Description of the need for which the project is required.
 - b. Goal and objectives of the project.
 - c. Advantages and added value.
 - d. Proposed activities and allocated resources. The following must be mentioned:
 - the Gantt chart, achieved for a maximum project-development period of 5 consecutive months;
 - description and justification of the budget and the expected purchases;
 - the composition of the project team (minimum 3 members, students) and each member's responsibilities;
 - specific resources, if applicable.
 - e. Expected results (envisaged improvements).
- (5) The project proposals are assessed by an UNITBV team of experts approved by the Executive Board. The projects proposed for financing are presented to the Executive Board by the proposing teams and approved within this forum.
- (6) The projects declared successful are financed by Transilvania University of Brasov from its own revenues or from state budget funds.
- (7) At least 2/3 of the budget is intended for project expenses, excluding staff expenses, and the bookkeeping of expenses is made by the Office of Relations with the Economic Environment.
- (8) For each project, at most 1/3 of the requested amount is granted to the project team members, in the form of scholarships, called "Be Central!" For projects aimed at software development, IT applications, web design, etc., the previous rule need not be observed, as the scholarships are limited through regulations approved by the University Senate. These scholarships are granted only once, upon completion of the project, after the expenses have been declared eligible and the results have been validated by the reception committee.

F. "VALEDICTORIAN" SCHOLARSHIPS

- (1) The "Valedictorian" scholarships are awarded to the students in the bachelor's degree course of study, who are acknowledged as valedictorians by the faculty managements: they obtain the highest multi-year average within the bachelor's degree study programme they graduated from. The marks in the final exam are not taken into account.
- (2) The "Valedictorian" scholarships are granted in a festive setting, in a single instalment, during the second half of June.

G. SCHOLARSHIPS FOR SPORTS PERFORMANCES

- (1) The scholarships for sports performances are awarded following acknowledgement of the students' sports activities. The scholarships can be granted starting with the 2nd year of studies, for a period of one academic year (12 months). For the students in the final year of studies, the scholarship is granted according to the provisions of art.10.



(2) In order to obtain the scholarship for sports performances, the students will prepare a file in which they will present the obtained results (diplomas, programmes of competitions, etc.). Only the activities/results achieved in the last 12 months prior to applying for the scholarship will be considered. If the student benefited from a scholarship for sports performances in the previous year as well, only the activities carried out since the last granting of this type of scholarship will be considered.

(3) The file for obtaining the sports performance scholarship is submitted to the secretariat of the faculty where the student is enrolled. The time limit for submitting the files will be established and communicated to the students by displaying it at the headquarters of the faculties and on the website, at least 15 working days before the time limit for their submission.

(4) The scholarships for sports performances are granted on the basis of the cumulative score according to the specific criteria provided for in Appendix VIII of these Regulations. For each criterion specified in Appendix VIII, a number of points is awarded. In order for a student's file to be accepted for the competition, it is necessary to accumulate at least 75 points.

(5) The minimum average for a file to be submitted is 9.00. The average obtained in the academic year prior to the one in which the file for the granting of the scholarship is submitted will be considered.

(6) All files submitted to the faculty's secretariat will be analysed by the Scholarship Committee of that faculty. The scholarships for sports performances are granted to students in descending order of points achieved, within the limit of allocated funds, based on the decision of the Faculty Scholarship Committee.

(7) The Faculty Scholarship Committee will communicate the result of the file analysis on the Intranet, respectively through the Student@UniTBv application.

(8) Any appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment, and are filed with the University Registry within 48 hours of the communication of the competition results. The appeals will be settled within a maximum of 7 working days from the expiry of the appeals submission period, by the University Scholarship Committee; the result of the appeals being communicated to the Scholarship Committee of the faculty where the appellant student comes from.

SPECIAL SCHOLARSHIPS FROM THE UNIVERSITY'S OWN INCOMES

A. *STUDENT – CAMPUS* INTERNSHIP SCHOLARSHIPS

(1) The *STUDENT – CAMPUS* internship scholarship aims to offer UNITBV students, regardless of the course of study, the opportunity to carry out a series of activities for the University's benefit. On a case-by-case basis, according to needs, with the approval of the Executive Board, Transilvania University can grant students such scholarships, financed from its own incomes, at the proposal of a service/ department/ compartment.

(2) The service/ department/ compartment proposes the granting of *STUDENT-CAMPUS* internship scholarships, specifying: the number of scholarships, the specific activities, the period in which the activities are to be carried out, the student selection method, as well as the monthly amount of the scholarship. The proposal is analysed and approved by the Executive Board.

(3) The student-selection competitions for the *STUDENT – CAMPUS* internship scholarships are approved by the University's Executive Board and are organized by the services/ departments/ compartments in which the students will carry out their activity. Both the launch of competitions and their results will be announced on the University's website (under the Students/Competitions section) and through specific posters distributed on the campus.

(4) Each selection competition will have a specific calendar (registration, required documents, competition and results display dates). For this type of competition, only complaints on the procedural defects are admitted. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are filed with the University Registry within 48 hours from the display of the competition result on the University's website. The settlement of appeals rests with the Executive Board, and the answer to the appeal will be displayed on the University's website within a maximum of 15 calendar days from the expiry of the period for submitting appeals.

(5) The activities carried out by students within the internship scholarship programmes will be harmonized with the students' schedule, so that the specific activities do not overlap with the didactic ones. The minimum number of hours of activity within the *STUDENT – CAMPUS* programmes is 40 per month.

(6) The service/ department/ compartment under which the activities of the internship scholarship are carried out will prepare a monthly activity report for each scholarship grantee. The respective structure may decide to discontinue the scholarship in case the student does not fulfill the undertaken activities.

B. "TRANSILVANIA ACADEMICA" – (TAS) SCHOLARSHIPS

(1) The "Transilvania Academica" scholarships can be awarded based on competition to the best performing international students from countries that are not members of the EU or the EEA.

(2) The TAS scholarship is awarded annually throughout an undergraduate, graduate or doctoral course of studies for which the candidate is accepted to study at Transilvania University. One's continued status of scholarship-grantee is conditional on his/her passing all the current year's exams.

(3) The TAS scholarship includes: coverage of tuition fees (including the admission/ final-examination fees); free accommodation in the University's dormitories throughout the academic year (12 months), a monthly allowance for subsistence expenses (12 months, annually) in the amount established for each



academic year by the Executive Board, and the reimbursement of the expenses incurred by obtaining the residence permit (consular fees and permit value). These expenses are reimbursed on the basis of an individual application, with the documentary evidence appended. The travel expenses are borne by the candidate.

(4) Upon request, the TAS scholarship grantees can receive the amount corresponding to the TAS scholarship in advance, in the amount necessary for producing proof of the means of maintenance required by the Romanian **state** in order to obtain the residence permit. If this amount exceeds the value of the scholarship for one study year and the student does not meet the conditions to qualify for the scholarship in the following year, (s)he shall return the amount corresponding to the scholarship for the following year. The conditions for granting the TAS scholarship in advance, including the obligation to return it, are regulated by the University and assumed by the scholarship grantees, by their signing the additional document to the tuition contract.

(5) The candidates fill in the file and the application form online, on the website of Transilvania University of Braşov.

(6) The application file contains the following documents (in pdf format):

- curriculum vitae - which necessarily includes the candidate's special achievements;
- covering letter (maximum one page);
- three letters of recommendation to support the candidate's special achievements.

(7) All documents must be made in or translated into English. The absence of one of the documents entails the candidate's exclusion from the competition. No application file filled out after the time limit is accepted.

(8) The selection process takes into account: the candidate's professional results, the quality of the covering letter, the quality of the CV, the submitted credentials.

(9) The candidates selected as beneficiaries of the "Transilvania Academica Scholarship" programme will follow the admission procedure to academic studies in Romania, according to the applicable regulations at the time of admission.

(10) The competition calendar, the number of awarded TAS scholarships and their amount, as well as the File Selection Committee are approved annually by the Executive Board.

C. "ST. JOSEPH'S FOSTER HOME" SCHOLARSHIPS

(1) St. Joseph's Foster Home scholarships can be granted to the students from "St. Joseph" Foster Home enrolled in the bachelor's and master's degree programmes. The scholarship is reviewed annually based on the professional results obtained and is conditional on the fulfilment of the previous year's exam-passing criteria.

(2) The amount of St. Joseph's Foster Home scholarships is equal to the social scholarship and is granted 12 months a year. The students also benefit from coverage of tuition fees (including the admission/ final-examination fees) and free accommodation in the University's dormitories, even during holidays. The amount of the scholarship can be modified at the proposal of the Executive Board and with the approval of the Senate.

(3) The candidates will submit the application file to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment. All files submitted will be analysed by the University Scholarship



Committee. The University Scholarship Committee nominates the winners of the competition, and the result is approved by the Executive Board. The competition results are displayed on the University's website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are filed with the University Registry within 48 hours from displaying the Decision of the Executive Board on the University's website. The settlement of appeals falls within the competence of the Executive Board, and the answer to the appeal will be displayed on the University's website within a maximum of 15 calendar days from the expiry of the period for filing appeals.

D. TRANSILVANIA EXCELLENCE SCHOLARSHIP

- (1) *TRANSILVANIA* Excellence Scholarship is granted once in an academic year, in a single instalment, to the accredited students in the bachelor's and master's degree programmes with notable extracurricular results, at national and international level, obtained in the last 12 months. *TRANSILVANIA* Excellence Scholarship is awarded by competition to the students with outstanding results in the scientific research or the cultural-artistic activity, as well as to the students with sports performances.
- (2) In order to obtain the excellence scholarship, the students will prepare a file in which they will present the obtained results (diplomas, copies of patents, etc.) according to Appendix IX. The Faculty Scholarship Committee evaluates the file and validates the score obtained by the candidate. The file for obtaining the scholarship of excellence is subsequently submitted to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment. The time limit for submitting the files is the month of June.
- (3) All submitted files will be analysed by the University Scholarship Committee. The University Scholarship Committee nominates the competition winner, and the result is approved by the Executive Board. The competition results are displayed on the University's website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-cultural Environment and are filed with the University Registry within 48 hours from displaying the Decision of the Executive Board on the University's website. The settlement of appeals falls within the competence of the Executive Board, and the answer to the appeal will be displayed on the University's website within a maximum of 15 calendar days from the expiry of the period for filing appeals.
- (4) The files that accumulate at least 50 points, according to the criteria presented in Appendix IX, will be taken into account

E. "PRIZE OF THE YEAR – ERASMUS+ MOBILITY" SCHOLARSHIP

- (1) The programme "PRIZE OF THE YEAR. ERASMUS +" (PA-MERAS) MOBILITY launched for the students of Transilvania University of Brasov, regardless of their course of study, has the following goals:
 - to promote and support the Erasmus + Mobility Programme among the students of Transilvania University of Brasov;
 - to increase the quality of the students' professional results during the period of the study mobility;
 - to form a group of Erasmus + students to contribute to increasing the quality of education within the University.
- (2) Within the programme, the student of Transilvania University of Brasov who achieved the most efficient Erasmus + mobility is awarded the Prize.



- (3) The "Prize of the Year. Erasmus + Mobility" scholarship is granted in a single instalment. The scholarship is awarded by competition at the beginning of each academic year based on the professional results obtained by students during the previous academic year's Erasmus + mobility. The amount of the scholarship can be changed before the launch of the competition at the proposal of the Executive Board of Directors and with the approval of the Senate.
- (4) The students of Transilvania University of Brasov are eligible for the scholarship if they:
 - completed an Erasmus + mobility of study/ practical placement during the previous academic year (full file);
 - fulfilled the mobility-related contractual obligations;
 - submitted the application file within the time limit set by the calendar of the PA-MERAS programme.
- (5) The application file for the Prize of the Year - Erasmus + Mobility scholarship includes:
 - an essay on the mobility of maximum two pages, highlighting some special achievements obtained during the mobility;
 - a credential from a representative of the host university / institution;
 - a credential from the Erasmus + coordinator at the faculty / department level;
 - a representative photo taken during the mobility.
- (6) The application files are submitted to the Registry of Transilvania University, in a sealed envelope mentioning the name of the candidate and of the faculty, within the time limit set forth in the calendar of the PA-MERAS programme. The calendar of the PA-MERAS programme is approved by the University's Executive Board and is displayed on the University's website.
- (7) The selection criterion is the quality of the documents in the application file. The prize-winner is selected by ranking the candidates based on the content of the documents added to the file by a committee composed of Erasmus + coordinators (at the institutional level and at the level of the faculties/ departments) chosen so as not to be in conflict of interests with any of the students signed up for the competition. The Selection Committee and, where appropriate, the Committee for Appeals, are appointed by the Management Committee of the Erasmus+ programme.
- (8) The result of the competition is displayed on the University's website. The appeals are submitted to the Erasmus + Office within 24 hours (one working day) after the competition result is displayed and they only refer to procedural defects. In order to analyse any appeals, a Committee for Appeals made up of 3 members belonging to the Management Committee of the Erasmus+ programme is set up.

F. "BE CENTRAL!" SCHOLARSHIPS

- (1) The "Be Central!" scholarships can be financed from the own revenues of Transilvania University of Braşov, and are granted in accordance with the methodology described in Appendix III, lett. E, to the students in the bachelor's, master's and doctorate degree courses of study, full-time form of education.

G. SCHOLARSHIPS FOR ACADEMIC AND POST-ACADEMIC STUDY STAGES IN THE COUNTRY AND ABROAD

- (1) Transilvania University of Braşov can grant, from its own revenues, scholarships for academic and post-academic study stages, in order to support the temporary mobilities carried out within universities and institutions in the country and abroad.



(2) The amount of these scholarships is established by the University Senate, at the proposal of the Executive Board.

(3) The scholarships for academic and post-academic study stages can be granted, based on competition, to the best-performing students at all academic courses of study (bachelor's, master's, doctorate) and trainees within the post-academic study programmes. The candidacies may be submitted on an ongoing basis all along the academic year; and the mobilities are approved and conducted within the limit of allocated funds. The eligibility conditions, the administrative and financial-accounting aspects are presented in specific instructions approved by the Executive Board. In the situation where the allocated funds have not been distributed in full, new proposals can be submitted during the academic year, for all study cycles, including by the University Management.

(4) The candidates will submit the application file to the Vice-Rectorate for Students and Liaison with the Economic and Socio-Cultural Environment, or to the Interdisciplinary Doctoral School, as the case may be. All files submitted will be analysed by the University Scholarship Committee. The University Scholarship Committee nominates the winners of the competition, and the result is approved by the Executive Board. The competition results are communicated directly to the applicants. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-Cultural Environment, and are to be submitted to the University Registry within 2 working days from displaying the Decision of the Executive Board on the University's website. The settlement of the appeals rests with the Executive Board, and the answer to the appeal will be communicated within a maximum of 15 calendar days from the expiry of the period for submitting appeals.

H. "FRIENDSHIP" SCHOLARSHIPS FOR THE ROMANIANS EVERYWHERE

(1) The Friendship scholarship is granted to the Romanians everywhere who are studying within the University at the bachelor's degree study programmes, full-time form of education. 10 scholarships are awarded annually, 5 of which are for the students enrolled in STEM-related fields of study (Exact Sciences, Technology, Engineering and Mathematics).

(2) The scholarships are awarded by competition, starting with the 2nd year of studies, to the accredited students who obtained a minimum average of 9.50 in the previous academic year, in descending order of the averages obtained.

(3) In case of equal averages, the following tie-breaking criteria apply, in order:

- the average obtained in the first semester of the previous academic year;
- the average obtained in the entrance exam.

(4) In order to obtain the Friendship scholarship, the students will submit an application to the Vice-Rectorate for Students and Liaison with the Economic and Socio-Cultural Environment. The faculty, the study programme and the averages to be taken into account when evaluating the file must be specified in the application.

(5) All submitted applications will be analysed by the University Scholarship Committee, which nominates the winners. The results are communicated to the students by displaying them on the University's website. The appeals are addressed to the Vice-Rectorate for Students and Liaison with the Economic and Socio-Cultural Environment and are filed with the University Registry within 48 hours since the announcement of results. The settlement of appeals falls within the competence of the Executive Board, and the response to



the appeal will be displayed on the University's website within a maximum of 15 calendar days from the expiry of the period for submitting appeals.

I. "VALEDICTORIAN" SCHOLARSHIPS

(1) The "Valedictorian!" scholarships can be financed from the own revenues of Transilvania University of Braşov, and they are granted in accordance with the methodology described in Appendix III, lett. F, to the students in the bachelor's degree courses of study, full-time form of education.

**THE SCORE IN ORDER TO OBTAIN THE SCHOLARSHIPS FOR SCIENTIFIC PERFORMANCES****I.1. Prizes at professional competitions, research activity and published papers***

I.1.1 Prizes at field-related professional contests/ competitions, with an academic and research component

International		
	1 st prize	60 points
	2 nd prize	50 points
	3 rd prize	40 points
	mention	20 points
National		
	1 st prize	40 points
	2 nd prize	30 points
	3 rd prize	20 points
	mention	10 points
Local		
	1 st prize	30 points
	2 nd prize	20 points
	3 rd prize	10 points
	mention	5 points
I.1.2	Papers published in specialized journals abroad with impact factor, or patent of invention/ innovation	70 points
I.1.3	Papers published in specialized journals in the country	30 points
I.1.4	Papers presented and published in conference proceedings abroad	25 points
I.1.5	Papers presented and published in conference proceedings in the country	15 points
I.1.6	Published books	30 points
I.1.7	Scientific research contract/ as manager	100 points
I.1.8	Scientific research contract/as a member	50 points

I.2. Scholarship abroad obtained through competition (other than those granted by UNITBV, or of the Erasmus type) 40 points

* within chapter I.1, an activity can be reported only once, under a single category among the listed ones

**THE SCORE IN ORDER TO OBTAIN THE SCHOLARSHIPS FOR OUTSTANDING CULTURAL - ARTISTIC PERFORMANCES****1. Prizes at cultural - artistic competitions**

International		
	1 st prize	60 points
	2 nd prize	50 points
	3 rd prize	40 points
	mention	20 points
National		
	1 st prize	40 points
	2 nd prize	30 points
	3 rd prize	20 points
	mention	10 points
Local		
	1 st prize	30 points
	2 nd prize	20 points
	3 rd prize	10 points
	mention	5 points

2. Publication of a literary production (essay, poem, sketch, etc.) in a journal or a volume

International	50 points
National	30 points
Local	20 points

3. Active participation in cultural activities and artistic events organized by UNITBV

International	40 points
National	30 points
Local	20 points

4. Performance of recitals, concerts, public readings

International	40 points
National	30 points
Local	20 points

THE SCORE IN ORDER TO OBTAIN THE SCHOLARSHIPS FOR INVOLVEMENT IN EXTRACURRICULAR AND VOLUNTEERING ACTIVITIES **

1.1. Coordination of a research team/ student club	50 points
1.2. Active membership in a research team/ student club	15 points
2. Organization of extracurricular training sessions (trainings, courses, summer schools, fairs, exhibitions, etc.)	15 points
3. Activities carried out for the benefit of the academic community:	
- Active member in student organizations	
international	20 points
national	10 points
within the university	5 points
- Member of the Senate, or of the Faculty Council	10 points
- Member of the University's committees (ethics, etc.)	20 points
4 Volunteer activities carried out for the benefit of UNITBV	5 points
(editing and drafting of several UNITBV magazines/ brochures Radio-campus, member in organizing committees of UNITBV events, volunteer member of student administrative groups under UNITBV, etc.)	
5. Volunteer activities carried out for the benefit of the community	5 points

** it is those activities not rewarded through another category of scholarships that will be scored

**THE SCORE IN ORDER TO OBTAIN THE SCHOLARSHIPS FOR SPORTS PERFORMANCES****1. Prizes at sports competitions**

1.1 Prizes at sports competitions

International

1 st prize	60 points
2 nd prize	50 points
3 rd prize	40 points
mention	20 points

National

1 st prize	40 points
2 nd prize	30 points
3 rd prize	20 points
mention	10 points

Local

1 st prize	30 points
2 nd prize	20 points
3 rd prize	10 points
mention	5 points

2. Component of national teams 50 points

3. Component of division teams

Division A	40 points
Division B	30 points
Other divisions	20 points

**THE SCORE IN ORDER TO OBTAIN *TRANSILVANIA* EXCELLENCE SCHOLARSHIP**

1. **Patent of invention/innovation** – 100 points;
2. **Prizes at national or international professional competitions** (1st prize - 50 points, 2nd prize – 40 points, 3rd prize - 30 points, mention – 20 points);
3. **The prize obtained at a national or international cultural-artistic competition** (1st prize – 50 points, 2nd prize – 40 points, 3rd prize – 30 points, mention – 20 points);
4. **Participation in prestigious national or international cultural events** (individually or in a team - 20 points/event);
5. **Participation in international competitions** (world, Olympic, European, Balkan - 20 points/competition);
6. **1st place obtained at national championships other than the academic ones** – 40 points;
7. **Papers published in impact factor ISI journals** – 100 points/ first-authored paper, 70 points/ co-authored paper;
8. **Prizes obtained individually at scientific, cultural-artistic or sports events, at international level** (1st prize – 50 points, 2nd prize – 40 points, 3rd prize – 30 points);
9. **Prizes obtained individually at scientific, cultural-artistic or sports events, at national level** (1st prize – 30 points, 2nd prize – 20 points, 3rd prize – 10 points);
10. **Participation with papers in specialized conferences** – 20 points.